



PGA
Southern Ohio Section

Internship Employment Opportunity

POSITION: Tournament Operations Internship (Summer 2023)

POSITION CONCEPT:

This is a full-time, 3-month, hourly position. In addition to upholding the mission of the Southern Ohio PGA Section Office, this individual's primary responsibility will be to assist with the 2023 SOPGA Junior Tour and Section Tournament schedule.

PRIMARY DUTIES:

- Assist with the operation of the 2023 SOPGA Junior Tour
- Assist with the Section Tournaments
- Assist with the Drive, Chip & Putt
- Work closely with entire staff to support and manage Section communication efforts
- Active support of additional Section programs

COLLATERAL DUTIES:

- Proactively support and maintain SOPGA Junior Tour media, including website and social networks

REQUIREMENTS:

- Must possess excellent written and verbal communication skills
- Willing and able to work in fast paced environment; work on multiple tasks at the same time
- Willing to work outside for long periods of time
- Should be very personable and self motivated
- Must be computer and Internet literate and competent
- Must be able to lift 50-100 lbs
- Golf Oriented or Sports Management Background Preferred
- Basic Knowledge of the Rules of Golf Preferred

COMPENSATION:

- \$12.00 per hour (projecting 35-40 hours per week)
- Excellent opportunity to gain experience in the golf / sports industry
- SEASON: Summer of 2023 (prefer: Early May thru Mid - August)
- Housing stipend will be provided

PROJECTED START DATE:

- April 2023 (a few weekend days only) - May 2023 (Full Time)

RESUME DEADLINE:

- *December 1, 2022, Position will be open until filled*

Combine Cover Letter, Resume and References into one (1) PDF document and send to:

Derek Tincher, PGA
Director of Operations

Southern Ohio PGA
66 South Central Ave
Fairborn, OH 45324
Email: dtincher@pgahq.com